**City of Hull AC**

**Role Description – Club Captain & Vice Captain**

**Club Captain:**

* Attend monthly committee meetings to raise issues on behalf of members
* Actively contribute and suggest new ideas for the club and ways to improve it
* Promote local, regional and national events and organise entries, teams and transport
* Ensure that club teams are represented at local events such as the East Yorkshire Cross Country League
* Assist and support at club events, including Ferriby 10 and Humber Bridge 10k, encouraging non- runners to provide additional support
* Be a point of contact for potential new members, answering queries verbally and via the clue website
* Responsible for the club captain’s annual budget, ensuring that all members benefit from the funding where possible and organises social events including evening entertainment and weekends away
* Understand and consider the needs of all members taking into account differing abilities and talent

**Vice Captain:**

* Club Captains will each be supported by a Vice Captain who will assist them in all of the tasks described above.
* Vice Captains will be expected to cover for Club Captains in their absence